

Procede Software is seeking local candidates to join our team as a **Technical Project Manager (PM)**. The ideal candidate will be an exceptional communicator, a results-oriented problem solver, possess strong troubleshooting skills and a perpetual desire to learn, be adaptable in a fast-paced environment, eager to work in a team setting, self-motivated and able to work independently with minimal supervision.

Procede Software is the leading provider of Windows™ and browser-based software to heavy truck, trailer, bus and equipment dealerships in the US and Canada. Our expertise defining, developing and delivering complete, end-to-end solutions for dealerships is unique in the industry.

Located in Sorrento Valley, Procede Software has a fun, relaxed and positive work environment. Procede Software is an Equal Opportunity Employer. Only local candidates need apply.

**Type:** Salaried/Full Time

**Compensation:** Competitive DOE

**Job Description:** The Project Manager will be a key member of our increasingly AGILE product and development processes and our Product Marketing, Strategy & QA group. The PM will work with Customers and internal stakeholders in Development, Product, Product Marketing, Professional Services, Quality Assurance, Technical Support and other teams to drive multiple concurrent projects from initiation to completion—*with a primary focus on taking coordinating and planning the movement of products from Development (through QA, Beta, Pilot, and First Deployment) to Launch.* This will include installation of software and complex systems at multiple clients for multiple products based on an aggressive development schedule.

The PM will become a domain expert capable of highly independent and proactive contribution to the team, helping to continually improve project delivery timelines, metrics and processes.

**Responsibilities:**

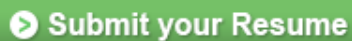
- Originate and manage multiple, complex projects from initiation to completion in coordination with our QA group, and everything that entails
- Review and update creation and standardization of installation and upgrade processes and instructions with Deployment team
- Help coordinate related Customer / Insider testing program and milestones
- Develop Customer and internal relationships and communication channels to ensure feedback and cooperation with project stakeholders
- Ensure that all project phases are performed professionally and in adherence to all quality standards from start to finish guaranteeing complete customer satisfaction
- Obtain and review all project related requirements and documentation, clarify questions, participate in any revisions required as the project evolves, communicate with team if changes are needed to the project, document any changes in the plan (including approval of any changes), maintain a schedule, etc.
- Notify managers when there are issues with procedures, or procedures need to be updated
- Suggest areas for improving PM and related QA and Deployment processes

**Qualifications:**

- Excellent written, verbal and technical communication skills
- Must be a fast learner, with ability to work with technical and non-technical customers and other stakeholders to generate clear, concise project plans and related documentation
- Exceptional at gathering project requirements from multiple parties including customers, identifying gaps or challenges in project delivery, and creating actionable project plans
- Team player and good root-cause-analysis skills and a problem-solving orientation
- Experience with Windows and SQL technologies a plus
- Experience with financial or back office applications a plus
- Self-motivation and drive are vital to succeed in this fast-paced environment

**Education/Experience:**

- Bachelor's degree required, preferably in technical, CIS, business or related field
- 3-5 years of experience in direct project management or program management experience, handling multidisciplinary projects
- 2+ years of experience in software, SaaS or technical services industry in related role
- Microsoft Project, Basecamp and related experience a plus
- Software development, QA, support or other related experience a plus
- PMP certification a plus

 Submit your Resume